

## STS Board CONFIRMED Meeting Minutes

January 24 2022. 7pm at school library.

**Present:** James McArthur, Alice Scott, Kate Martin, Charlotte Dykes, Bevan Wilson and Amber Matthews.

**Apologies:** Stacey Atkinson. m/Charlotte, 2<sup>nd</sup>/ Bevan

**Visitors.** Nil

**Principal's report** is attached.

BoT approves an increase in administration personnel ledger by up to \$7,000. Jim to let Board know of exact amount increase by next meeting **ACTION**

BoT reviewed our strategic plan. Confident it represents the National Education and Learning Priorities (NELP) m/Kate 2<sup>nd</sup>/Alice

### **Finance report**

Dec and Nov Commentary Attached

Charlotte read the 2021 commentary.

Board approved the finance report. m/ Kate 2<sup>nd</sup> Alice

Queried the 2021 5YA underspent funds of \$4844. Alice investigating.

Jim has signed school up for All of Govt which gives school considerable saving power. Jim to look into existing photocopier contract. **ACTION**

### **Fundraising:**

Cavalcade. Bevan to see where Sean is at with it all. **ACTION**

Agreed to add a third tailing fundraiser. Craiglynn, Rocklands, Huntleigh.

### **Property**

Visit from MOE property advisor Margaret Pollitt with Bevan, Charlotte and Jim last week.

Tech room will not receive upgrade as planned due to project coming in over budget allowance. Request that the SIP \$50K be transferred to the Admin block refurb project.

Bike track has been completed. Big thank you to Stacey for this. Final invoice to come in, but looking to be under budget.

Agreed the tech room would be a good secure lock-up room for bikes left at school. Tables will need to be shifted.

### **MOTION**

***That the board approves the SIPS funds are transferred to the Admin Block refurbishment project with a revised budget.***

m/Alice 2<sup>nd</sup>: Bevan

Alice to liase with James Crawford at Logic Group regarding change of situation and get a revised estimation of Admin refurb project. **ACTION**

### **School property maintenance:**

Jim to approach Patrick or Bruce Thomas or Cy Walpole about small fix up jobs around the school grounds. **ACTION**

### **Strategic Plan**

3 year plan to be added to existing plan and approved at next meeting. Due to MoE in March. **ACTION**

### **Logo**

Shayne Creative have supplied a price estimation for a logo concept design. Very reasonable prices. Approval to approach and request a logo update. Alice/AMber to approach and have concepts by next meeting. **ACTION**

### **Uniform**

Charlotte approached 2 Dunedin Suppliers and True Fleece. Navy seems most practical colour. Discussion around cost of jerseys and how they are subsidised to families. Jim to discuss with staff first at Friday staff meeting.

Samples will be ordered and parent consultation invited.

### **Library wall sign replacement.**

Approach same logo designer to do graphics of a wall sign created with new logo, local landscape image and new school values. **ACTION**

### **Kapa Haka**

No response from enquiry to change tutor dates to Term 2. Increased budget to reflect tutor fees.

### **School mini van.**

With Hyde children no longer funded to be picked up by MoE bus at Taieri Lake. STS board has agreed to self-fund a private mini van to continue this bus run to and from Taieri Lake Station.

Jim has secured Mike Geraghty to do this drive and is to confirm Mike's hourly rate. **ACTION**

Alice has written a letter to Macraes School (attached to inform them of this decision and the rationale behind it. This arrangement is for term 1 at this stage only.

This arrangement also means there will be no "late bus" and no children will be waiting around after school. Parent community needs to be aware this is subject to change if and when eligible school aged children move to or near the Taieri Lake bus stop in which case the MOE funded bus will re-continue that route.

**Buying a school van.** Jim will continue to liase with Strath Taieri Connect Trust about the purchase of a van that can be used both by the community and the school.

Meeting closed at 9.26pm

### **Administration:**

Minutes of previous meeting.

Minutes are a true and correct record of the meeting.

m/ Alice

Inward correspondence

MOE Covid 19 bulletins

Outward correspondence

Letter to Macraes Moonlight School board of trustees.

**Next meeting:**

Feb 21 2022. 7.00pm

Signed: Alice Scott

25/1/22